



Wireless That Just Works



Cambium Networks

JOB DESCRIPTION – Commodity Manager

Location: Rolling Meadows, IL.

Date: March 17th, 2021

Scope of Responsibilities & Position Expectations

Primary Responsibilities

- Lead multiple strategic sourcing initiatives, driving cost savings and process efficiencies; End-to-end ownership of initiatives May lead or supervise the activities of others.
- Identifies and selects suppliers to procure highly technical commodities meeting criteria of price, quality, quantity, availability, and delivery dates and places orders.
- Writes and distributes highly technical bid invitations or requests for proposal, receives and analyzes quotes, bids, and proposals, and awards the contract.
- Negotiates contracts and bid proposals.
- Interviews sales representatives and researches companies to develop new sources of supplies to update records and files, and to secure favorable terms.
- Monitors the maintenance of records regarding pricing and ordering of materials; prepares reports, analysis, and recommendations.
- Develop key strategies to enhance relationships with suppliers and customers. Implement sourcing strategies, including managing, monitoring and reporting on supplier performance.
- Works with ODM/EMS suppliers to ensure critical components supply will meet demand.
- Communicate any item/order or issues to management, effectively escalating jeopardy situations.
- Participate in, and occasionally lead department project meetings as needed.
- Ability to communicate with various levels of management including executive.
- Ability to provide information to executive level management to assist in decision making.
- Deep personal commitment and belief in team synergy and collaboration.
- Ability to work in global environment with Suppliers and internal customers worldwide.
- Set high standard of performance for self and assumes responsibility and accountability for delivering results.
- Serve as Procurement Subject Matter Expert in cross-functional process improvement initiatives.
- Demonstrate leadership abilities by acting as a mentor within the department.
- Contribute to department strategy by generating new ideas, actively supporting change initiatives and promoting a work environment that enables diverse ideas to flourish.

Knowledge/ Skill Requirement

- Bachelor’s degree in business or supply chain operations.
- Minimum of 7+ years Purchasing, Commodity Management or related industry experience.
- **Proven commodity management experience with electrical components.**
- Excellent written and verbal communication skills.
- Excellent interpersonal and organizational skills.



- Strong Excel skills. Basic knowledge of Word, and Power Point
- MBA or in pursuit of an MBA - a plus
- Excellent attention to detail, accuracy, and timeliness.
- Familiar with standard concepts, practices, and procedures within an electronic manufacturing environment.
- Knowledge of the principles and practices of purchasing.
- Knowledge of the materials, products, and the commodity markets in assigned areas of specialization.
- Skill in preparing and analyzing complex technical specifications, bids, and proposals.
- Strong business judgment is necessary in order to make independent decisions (with or without manager) in order to meet customer's expectations and/or diffuse potential customer dissatisfaction.
- Advanced knowledge of ERP/MRP practices, processes, and techniques. Netsuite preferred.
- Strong negotiation skills and ability resolve conflicts to the satisfaction of all parties involved.
- High level of initiative and proactive approach.
- Operates with integrity, demonstrates honesty, and keeps commitments.
- Ability to work independently with little or no supervision.
- Strong Financial background
- Ability to develop, establish and train on processes
- Strong organizational skills and the ability to multi-task.
- Ability to conduct meetings, obtain necessary information, give verbal presentations, and maintain effective information flow.
- Adaptable to changing environment and requirements.
- Schedule flexibility as needed to supported business demands such as Quarter End close
- Up to 15% international travel is required.